

Minutes of the Board
Condominium Corporation 0221097
The Edge at Blackburne

Held: Thursday March 3, 2022, via Microsoft Teams
Present: Gary Cormick, Brian Lakusta, David Trofimuk, Joanna Rowan, Sydney Bober, and Maximiliano Pulunto. (Directors), Paul McMorrow from Helm Property Management.

Call to Order

Gary Cormick called the meeting to order at 7:05 pm.

Board Positions

After some discussion and a vote, the following positions were assigned:

██████████ – President
██████████ – Vice President
██████████ – Treasurer

Approval of Agenda

██████████ moved to accept the agenda with the addition of minute protocol. ██████████
██████████ seconded. Carried.

Minutes of the Last Meeting

██████████ moved to accept the minutes of January 13, 2022, as circulated. Seconded by ██████████. Carried.

Financial Report

██████████ moved to accept the January 2022 financial statements, seconded by ██████████
██████████ Carried.

The Board asked if the financial statements provided each month could be labeled with the month and year, Paul to speak with the accounting department about the request.

Business Arising from the Minutes

Bylaws – The proposed bylaws have now passed, Paul to have the bylaws registered and notify all owners once completed. ██████████ will provide Paul with the bylaws to register and sign the required Form 3.

Unit 26 –Dwight’s will complete the repair when weather permits. They will also check units 1 and 2 and report if there are any issues.

Snow Removal – The Board discussed Delta Valley performance, the Board is happy with the service thus far, ██████████ moved to purchase \$25.00 gift cards for the snow clearing crew members, Seconded by ██████████, all present in favour. Carried. ██████████

██████████ expressed concerns with the backpack blowers the crew uses, Paul to ask if electric blowers are an option.

New Business

Minute Protocol – The following was agreed to:

1. Property manager to record minutes from board meeting
2. Distribute draft minutes within seven (7) days of meeting to board executive (president, vice-president, and treasurer)
3. Executive to review for errors, omissions, or deletions.
4. Property manager to distribute executive reviewed draft minutes to condo board seven (7) days in advance of the next condo board meeting.
5. Property manager shall place a redacted copy of the board approved previous minutes “online” within seven (7) of board approval.

Next Meeting

The next meeting will be Thursday April 7, 2022, at 7:00pm via Microsoft Teams.

Adjournment

The meeting was adjourned at 7:40pm.